

March 19, 2025

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
(847) 537-2306 # 229

March 19, 2025

The regular meeting of the Board of Trustees of the Northwest Mosquito Abatement District was held at 6:30 pm Wednesday, March 19, 2025, at 1500 Hicks Rd Suite 100, Rolling Meadows, IL 60008.

There being the presence of a quorum, Dale Niewiardowski, Vice President / Secretary, called the meeting to order.

Trustees present: Dale Niewiardowski, Vice President / Secretary; Russell Nowak, Treasurer; Justin Harbison, Assistant Treasurer; Carol Johnson, Assistant Secretary (by telephone conference call).

No Trustee was not permitted to attend the meeting by video or audio conference.

Trustees Absent: Daniel R. Ansani, President.

Also present: James Thennisch, Director; Carolyn Strahammer, Attorney; Ewa Migacz, Office Manager.

The minutes of the February 19, 2025, meeting were read. Trustee Russell Nowak made a motion to accept the minutes as read, and Trustee Justin Harbison seconded the motion.

The Secretary called the roll, and all ayes had been cast for approval of the motion, thereby declaring the motion carried.

The Treasurer's Report for February 2025 was presented, and all checks were approved for payment. Trustee Justin Harbison made a motion to accept the report as read, and Trustee Russell Nowak seconded the motion.

The Secretary called the roll, and all ayes had been cast for approval of the motion, thereby declaring the motion carried.

Attorney Carolyn Strahammer informed the Trustees that they should expect to receive information from the County Clerk regarding the filing of their ethics statements. She also confirmed that the notice for the special meeting had been published as scheduled. Additionally, Attorney Strahammer reminded the Board that the Budget and Appropriation Ordinance is set to be approved at the special meeting

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on April 2nd. The Trustees will need to approve the ordinance for transferring funds and review the Executive Session minutes during the regular Board meeting on April 16, 2025.

Furthermore, the attorney presented the Data Sharing Agreement between NWMAD and CCFPD (Cook County Forest Preserve District).

Trustee Russell Nowak made a motion to approve the Data Sharing Agreement between NWMAD and CCFPD and Trustee Justin Harbison seconded the motion.

The Secretary called the roll, and all ayes had been cast for approval of the motion, thereby declaring the motion carried.

Director James Thennisch presented the Entomology Report.

The Entomology Department conducted six early-season tick drags on FPD land. They collected 25 adult deer ticks which are known vectors of Lyme disease. The IMVCA Springfield Days are scheduled for next week. The NWMAD will be represented by Trustee Justin Harbison, Director James Thennisch, Assistant Director Patrick Irwin, and Jacqueline Sanderson, the newly hired Assistant to the Entomologist. The Entomology Department prepared maps and outlined the methodology they will use to evaluate the efficacy of three different larvicides that the district will be applying in catch basins this season.

Director Thennisch presented the operations report.

Trustees discussed the upcoming general insurance renewal for 2025/2026. The broker is currently gathering competitive proposals for evaluation.

Director Thennisch presented the Engagement Letter from ATA, chartered for the 2024-2025 fiscal year. The Audit fee increased from \$16,150.00 to \$16,900.00

Trustee Justin Harbison made a motion to accept the Engagement Letter from ATA for the annual audit, and Trustee Russell Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Internal Service Department upgraded 34 vehicles with GPS tracking units.

The demolition of the Wheeling building is now completed. The power connection to the existing storage building is scheduled for tonight 3/19/25 at midnight.

The District had mechanical, electrical, and plumbing meetings with 845 Design Group, the architect, mechanical, electrical, and plumbing

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engineers. In several areas, concessions were made for cost reduction, but in other areas, such as electrical service, there were increases.

The General Manager is committed to delivering a guaranteed price by May 1st. Director Thennisch presented additional updates on the status of the Wheeling construction project.

The Internal Service Department continues to work on seasonal maintenance. Winter vehicle and equipment maintenance is currently taking place at the Elk Grove location.

The Trustees discussed the presentations from the AMCA meeting.

There being no further business to come before the Board, a motion was made by Trustee Justin Harbison to adjourn and seconded by Trustee Russell Nowak; the motion passed unanimously at 6.45 p.m.

President

Vice President /Secretary