MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
April 2, 2025

A Public Hearing on the budget and a special meeting of the Board of Trustees of the Northwest Mosquito Abatement District was held 6:30 pm Wednesday, April 2, 2025 at 1500 Hicks Rd Suite 100, Rolling Meadows IL 60008.

There being a presence of a quorum, Daniel R. Ansani, President called the meeting to order.

Trustees present: Daniel R. Ansani, President; Dale Niewiardowski, Vice President /Secretary; Russell Nowak, Treasurer; Justin Harbison, Assistant Treasurer; Carol Johnson, Assistant Secretary

Trustee Absent: none

Also, present: James Thennisch, Director; Carolyn Strahammer Attorney; Ewa Migacz Office Manager.

A Public Hearing was held, at this time on, the Budget and Appropriation Ordinance for the Northwest Mosquito Abatement District for the fiscal year May 1, 2025 to April 30, 2026.

At 7:01 PM a motion made by Trustee Russell Nowak and seconded by Trustee Carol Johnson, the Budget and Appropriation Ordinance was adopted.

The President called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

BUDGET AND APPROPRIATION ORDINANCE OF THE NORTHWEST MOSQUITO ABATEMENT DISTRICT FOR FISCAL YEAR MAY 1, 2025, TO APRIL 30, 2026

WHEREAS, the Northwest Mosquito Abatement District, by the Board of Trustees has prepare in tentative form a Budget and Appropriation Ordinance, and on, February 19, 2025, such Tentative Budget and Appropriation Ordinance was submitted to and inspected by the Board of Trustees, who thereupon ordered the same filed with the Secretary and ordered the Secretary to make the same conveniently available to public inspection, and the Secretary has made said Tentative Budget and Appropriation Ordinance conveniently available to public inspection for at least thirty (30) days prior to final action thereof; and

WHEREAS, prior to final action, a public hearing was held as to such Budget and Appropriation Ordinance on the 2nd day of April, 2025, notice of said hearing having been given at least one (1) week prior thereto by publication in the Paddock Publications, Inc., a newspaper regularly published in the District;

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE NORTHWEST MOSQUITO ABATEMENT DISTRICT as follows:

April 2, 2025

SECTION 1: That the following Budget, containing an estimate of receipts and expenditures of the NORTHWEST MOSQUITO ABATEMENT DISTRICT, be and the same is hereby adopted as the Budget of this District for the fiscal year ending April 30, 2026.

ESTIMATED RECEIPTS

Cash on Hand, May 1, 2025 (Estimated)		$ 2,020,681.47
Cash to be received:		
2024 Tax Levy Extension:		$ 3,389,316.13
Cash to be received from 2025 Levy:		
Extended amount (Estimated)	$3,556,644.40	
To be received after fiscal year	$3,556,644.40	
To be received during fiscal year	$ - 0 -	
Plus: Cash to be received from State of Illinois Personal Property Replacement Tax		$ 169,058.00
TOTAL CASH AVAILABLE DURING FISCAL YEAR		$5,579,055.60

ESTIMATED EXPENDITURES

I. Personal Services

Salary of Director	$ 202,000.00
Salary of Assistant Director	$ 154,000.00
Salary of Field Employees	$ 1,015,000.00
Salary of Office Manager	$ 134,000.00
Salary of Chief Field Operations	$ 134,000.00
Salary of Chief Internal Services	$ 134,000.00
Employer's Share of Employees' Retirement Fund (FICA)	$ 130,500.00

Employer's Share of Employer's Retirement Fund (IMRF)	$ 135,000.00
TOTAL	$ 2,038,500.00

II. Contractual Services

Insurance: Business Auto	$ 73,000.00
Insurance: General Liability and Pollution Liability	$ 60,000.00
Insurance: Umbrella Liability	$ 20,000.00
Insurance: Workmen's Compensation	$ 28,000.00
Insurance: Property	$ 60,000.00
Insurance: Hospitalization	$ 310,000.00
Insurance: Unemployment	$ 30,000.00
Materials & Service: Motor Vehicles	$ 35,000.00
Materials & Service: Field Equipment	$ 7,100.00
Materials & Service: Buildings & Grounds	$ 65,000.00
Materials & Service: Radio	$ 8,500.00
Maintenance	$ 45,000.00
Light	$ 15,000.00
Heat	$ 20,000.00
Telephone	$ 38,000.00
Water	$ 4,000.00
Legal Fees and Expenses	$ 65,000.00
Legal Administration	$ 21,000.00
Auditing and Accounting	$ 25,000.00
Dues and Subscriptions	$ 10,000.00
Computer Software	$ 60,000.00
Payroll Expense	$ 15,000.00
TOTAL	$1,014,600.00

III. Right-To-Use Lease Payments

	Right-to-Use Principal Payments	$ 100,000.00
	Right-to-Use Interest Payments	$ 25,000.00
	TOTAL	$ 125,000.00
IV.	Debt Service	
	Principle Payment	$ 0.00
	Interest Expense	$ 250,000.00
	Fiscal Agent Fees	$ 5,000.00
	TOTAL	$ 255,000.00
V.	Travel	$ 3,000.00
	TOTAL	$ 3,000.00
VI.	Commodities	
	Insecticides	$ 335,000.00
	Motor Vehicle Fuel	$ 65,000.00
	Office Supplies	$ 15,000.00
	Postage & Cartage	$ 3,000.00
	Shop Supplies	$ 20,000.00
	Lab Supplies	$ 45,000.00
	Uniforms	$ 15,000.00
	Safety Equipment	$ 16,000.00
	TOTAL	$ 514,000.00
VII.	Equipment	
	Motor Vehicles, Field Equipment	$ 4,000.00
	Lab Equipment Purchase	$ 2,500.00
	Office Equipment Purchase	$ 7,500.00
	Shop Equipment Purchase	$ 7,500.00
	Radio Equipment Purchase	$ 3,500.00
	Computer Hardware	$ 10,000.00
	TOTAL	$ 35,000.00

VIII.	Contingencies	$ 15,000.00
	TOTAL	$ 15,000.00
IX.	Education	
	Educational Meetings	$ 30,000.00
	Training and Development	$ 5,000.00
	Literature Purchase	$ 750.00
	TOTAL	$ 35,750.00
X.	Capital Improvement Fund	
	1. Truck purchase	$ 0.00
	2. Wheeling Building	$ 532,000.00
	TOTAL	$ 532,000.00

RECAPITULATION

Personal Services	$ 2,038,500.00
Contractual Services	$ 1,014,600.00
Right-To-Use Lease Payments	$ 125,000.00
Debt Service	$ 255,000.00
Travel	$ 3,000.00
Commodities	$ 514,000.00
Equipment	$ 35,000.00
Contingencies	$ 15,000.00
Education	$ 35,750.00
Capital Improvement Fund	$ 532,000.00
TOTAL ESTIMATED EXPENDITURES	$4,567,850.00

SECTION 2: That the following amounts, or so much thereof as may be authorized by law and as may be needed, be and the same are hereby appropriated for the corporate purposes of the NORTHWEST MOSQUITO ABATEMENT DISTRICT for the fiscal year ending April 30, 2026.

APPROPRIATED EXPENDITURES

I. Personal Services

Salary of Director	$ 202,000.00
Salary of Assistant Director	$ 154,000.00
Salary of Field Employees	$ 1,015,000.00
Salary of Office Manager	$ 134,000.00
Salary of Chief Field Operations	$ 134,000.00
Salary of Chief Internal Services	$ 134,000.00
Employer's Share of Employees' Retirement Fund (FICA)	$ 130,500.00
Employer's Share of Employer's Retirement Fund (IMRF)	$ 135,000.00
TOTAL	$ 2,038,500.00

II. Contractual Services

Insurance: Business Auto	$ 73,000.00
Insurance: General Liability and Pollution Liability	$ 60,000.00
Insurance: Umbrella Liability	$ 20,000.00
Insurance: Workmen's Compensation	$ 28,000.00
Insurance: Property	$ 60,000.00
Insurance: Hospitalization	$ 310,000.00
Insurance: Unemployment	$ 30,000.00
Materials & Service: Motor Vehicles	$ 35,000.00
Materials & Service: Field Equipment	$ 7,100.00
Materials & Service: Buildings & Grounds	$ 65,000.00
Materials & Service: Radio	$ 8,500.00
Maintenance	$ 45,000.00
Light	$ 15,000.00
Heat	$ 20,000.00
Telephone	$ 38,000.00
Water	$ 4,000.00

	Legal Fees and Expenses	$ 65,000.00
	Legal Administration	$ 21,000.00
	Auditing and Accounting	$ 25,000.00
	Dues and Subscriptions	$ 10,000.00
	Computer Software	$ 60,000.00
	Payroll Expense	$ 15,000.00
	TOTAL	$1,014,600.00
III.	Right-To-Use Lease Payments	
	Right-to-Use Principal Payments	$ 100,000.00
	Right-to-Use Interest Payments	$ 25,000.00
	TOTAL	$ 125,000.00
IV.	Debt Service	
	Principle Payment	$ 0.00
	Interest Expense	$ 250,000.00
	Fiscal Agent Fees	$ 5,000.00
	TOTAL	$ 255,000.00
V.	Travel	$ 3,000.00
	TOTAL	$ 3,000.00
VI.	Commodities	
	Insecticides	$ 335,000.00
	Motor Vehicle Fuel	$ 65,000.00
	Office Supplies	$ 15,000.00
	Postage & Cartage	$ 3,000.00
	Shop Supplies	$ 20,000.00
	Lab Supplies	$ 45,000.00
	Uniforms	$ 15,000.00
	Safety Equipment	$ 16,000.00
	TOTAL	$ 514,000.00
VII.	Equipment	

	Motor Vehicles, Field Equipment	$ 4,000.00
	Lab Equipment Purchase	$ 2,500.00
	Office Equipment Purchase	$ 7,500.00
	Shop Equipment Purchase	$ 7,500.00
	Radio Equipment Purchase	$ 3,500.00
	Computer Hardware	$ 10,000.00
	TOTAL	$ 35,000.00
VIII.	Contingencies	$ 15,000.00
	TOTAL	$ 15,000.00
IX.	Education	
	Educational Meetings	$ 30,000.00
	Training and Development	$ 5,000.00
	Literature Purchase	$ 750.00
	TOTAL	$ 35,750.00
X.	Capital Improvement Fund	
	1. Truck purchase	$ 0.00
	2. Wheeling Building	$ 532,000.00
	TOTAL	$ 532,000.00

RECAPITULATION

Personal Services	$ 2,038,500.00
Contractual Services	$ 1,014,600.00
Right-To-Use Lease Payments	$ 125,000.00
Debt Service	$ 255,000.00
Travel	$ 3,000.00
Commodities	$ 514,000.00
Equipment	$ 35,000.00
Contingencies	$ 15,000.00
Education	$ 35,750.00

Capital Improvement Fund	$ 532,000.00
TOTAL APPROPRIATED EXPENDITURES	$4,567,850.00
TOTAL APPROPRIATION	$4,567,850.00

Passed by the Board of Trustees of the NORTHWEST MOSQUITO ABATEMENT DISTRICT this 2nd day of April 2025.

Approved this 2nd day of April 2025.

_____
President of the Board of
Trustees of the NORTHWEST
MOSQUITO ABATEMENT DISTRICT

_____
Vice President/Secretary of the Board of
Trustees of the NORTHWEST
MOSQUITO ABATEMENT DISTRICT

CERTIFICATE OF ESTIMATE OF REVENUES
OF NORTHWEST MOSQUITO ABATEMENT DISTRICT

RUSSEL NOWAK, being duly sworn on oath, deposes and states as follows:

1. Affiant is the Treasurer and Chief Financial Officer of the Northwest Mosquito Abatement District.

2. As Treasurer of the Northwest Mosquito Abatement District, Affiant participated in the preparation of the Budget and Appropriation Ordinance and the Tax Levy Ordinance for the fiscal year May 1, 2025 through April 30, 2026.

3. Affiant estimates that the total of all revenues to be received by the Northwest Mosquito Abatement District for its appropriation and non-capital fund monies available to the Northwest Mosquito Abatement District for its appropriation for the fiscal year May 1, 2025 through April 30, 2026 are as follows:

A.	Cash to be received from State of Illinois Personal Property Replacement Tax.	$ 169,058.00
B.	Cash to be received from the Cook County Assessor from its levy for real estate taxes.	$3,556,644.40
C.	Estimated cash on hand not necessary to pay prior obligations.	$ 842,147.60

$4,567,850.00

4. Affiant does not anticipate that the Northwest Mosquito Abatement District will receive any other revenues for its appropriation other than as listed in Paragraph 3 of this Certificate, with the exception of interest if monies are deposited temporarily in interest-bearing accounts. The exact amount of such interest cannot be ascertained and would represent only a nominal contribution to its appropriation for the year. The only other monies available are monies previously appropriated pursuant to 70 I.L.S.C. 1005/9.1 for capital improvements which are ongoing and continuing from one year to another.

FURTHER AFFIANT SAYETH NOT.

_____
RUSSEL NOWAK

SUBSCRIBED AND SWORN TO
BEFORE ME THIS 2nd DAY
OF APRIL2025.

_____
NOTARY PUBLIC

Attorney Strahammer reminded the Trustees that the Budget & Appropriation Ordinance will be posted on the District Website. The Ordinance transferring funds will be adopted at the regular April board meeting. Also, the Board will have an Executive Session at the next Board meeting to review the Executive Session minutes in accordance with the Open Meetings Act.

There being no further business to come before the Board a motion was made by Trustee Carol Johnson to adjourn and seconded by Trustee Justin Harbison; the motion passed unanimously at 7.02 p.m.

_____
President

_____
Vice President/ Secretary