

September 21, 2022

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

September 21, 2022

The regular meeting of the Board of Trustees of the Northwest Mosquito Abatement District was held at 7:00 pm Wednesday, September 21, 2022, at 147 West Hintz Road, Wheeling, IL.

There being a presence of a quorum, Daniel R. Ansani, President called the meeting to order.

Trustees present: Daniel R. Ansani, President; Dale Niewiardowski, Vice President / Assistant Treasurer and Assistant Secretary; Russell Nowak, Treasurer

Trustees absent: Raymond Kincaid, Secretary

Also present: James Thennisch, Director; Carolyn Strahammer, Attorney; Ewa Migacz, Office Manager.

The minutes of the August 17, 2022, meeting were read. Trustee Russell Nowak made a motion to accept the minutes as read and Trustee Dale Niewiardowski seconded the motion.

The President called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Treasurer's Report for August 17, 2022 was presented, and all checks were approved for payment. Trustee Russell Nowak made a motion to accept the report as read and Trustee Dale Niewiardowski, seconded the motion.

The President called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Attorney Carolyn Strahammer stated the Treasurer Statement must be passed at the October meeting and filed with the office of the Cook County Clerk. Ms. Strahammer reminded Trustees that tonight they will be reviewing the Annual Audit and after approval it will be printed in the local newspaper. Also, at the next Board meeting the Trustees must review the Executive Session minutes as required by the Open Meetings Act. Attorney Carolyn Strahammer informed the Board of Trustees that there is no update on the status of reappointment for the Trustees.

Director Thennisch presented The Entomology report. There is a second human case in the district, pending confirmation. There are five human cases in the state - all in the metropolitan Chicago area. Dr Irwin arranged a speaking engagement to the biology faculty and students at North Central College in Naperville. Dr. Irvin is also invited to be a

September 21, 2022

keynote speaker for the South Dakota Mosquito Control Association on October 18 in Aberdeen, SD.

Director Thennisch presented an article published in Wing Beats by Partick Irvin, Dan Bartlett, and a seasonal lab assistant highlighting their 2022 summer research project.

Director James Thennisch presented the operations report.

The District is in process of upgrading their cyber security system.

The District auditor ATA has completed the Audit. The Board members have reviewed the auditor's year-end financial statement and approved publishing the report in Daily Herald and posting it on the District website.

The State Comptrollers report is completed and will be filed with the Office of the Cook County clerk.

The District has not received any tax disbursements from Cook County. The District is currently operating on reserves.

Work is continuing towards require from SB3789 passed June 10,2022, to form the committee.

Director Thennisch presented Internal Services report. Director presented Bid specifications for 2023 field trucks purchase for the Trustees review and approval. Trustees discussed and approved publishing in Daily Herald. Bids will be opened at the October 19th board meeting.

Trustees discussed use of electric trucks in mosquito control operation. At this moment there was no options available.

Three vehicles, including sprayers and radios were considered a total loss due to fire damage. Director Thennisch presented insurance settlements for the Trustee review.

The Bartlet facility post fire cleanup continue.

Six possible architectural firms are being examined for the Wheeling building project. Trustees review and discussed.

The fuel tank at Wheeling has passed the required five-year inspection. The Bartlett inspection has been postponed due to the fire.

The IMVCA meeting is scheduled for November 17th and 18th at the Hilton in Northbrook.

The 2023 AMCA conference is scheduled for February 27th - March 3rd.

September 21, 2022

At 7:26 pm Trustee Dale Niewiardowski made a motion to adjourn into Executive Session pursuant to 5 ILCS 120/2(c)(2), and Trustee Russell Nowak seconded the motion and it passed unanimously.

The President called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Board reconvened the regular Board meeting at 7:35PM.

Trustees discussed employment and Budget.

Trustee Dale Niewiardowski made a motion for the change to employee manual subject to attorney review, and Trustee Russell Nowak seconded the motion and it passed unanimously.

The President called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Trustee Dale Niewiardowski made a motion to start process of recruitment for two additional maintenance service workers and Trustee Russell Nowak seconded the motion and it passed unanimously.

The President called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Trustee Dale Niewiardowski made a motion to advance employee Bradley Knoll to position of Chief of Internal Services, and Trustee Russell Nowak seconded the motion and it passed unanimously.

The President called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Trustee Dale Niewiardowski made a motion to advance seasonal employee Maya Migacz to full time position Office Clerk / Radio Supervisor, and Trustee Russell Nowak seconded the motion and it passed unanimously.

The President called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Trustee Dale Niewiardowski made a motion to temporarily change board meeting start time to 6:30 pm for winter/spring months and Trustee Russell Nowak seconded the motion and it passed unanimously.

The President called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

There being no further business to come before the Board a motion was made by Trustee Russell Nowak to adjourn and seconded by Trustee Dale

September 21, 2022

Niewiardowski; the motion passed unanimously at 7:37 p.m.

President

Vice President/
Assistant Treasurer and Assistant Secretary