March 20, 2024

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

March 20, 2024

The regular meeting of the Board of Trustees of the Northwest Mosquito Abatement District was held at 6:30 pm Wednesday, March 20, 2024, at 1500 Hicks Rd Suite 100, Rolling Meadows IL 60008.

There being a presence of a quorum, Daniel R. Ansani, President called the meeting to order.

Trustees present: Daniel R. Ansani, President; Dale Niewiardowski, Vice President/Secretary; Russell Nowak, Treasurer.

Trustees absent: None.

Also, present: Carolyn Strahammer, Attorney; James Thennisch, Director.

The minutes of the February 21, 2024 meeting were read. Trustee Russell Nowak made a motion to accept the February 21st, 2024, minutes and Trustee, Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Treasurer's Report for February 2024 was presented, and all checks were approved for payment. Trustee Russell Nowak made a motion to accept the report as read and Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Attorney Carolyn Strahammer informed the Board of Trustees that notice of the special meeting had been published as scheduled. The attorney reminded the Board that the Amended Budget and Appropriation Ordinance and Budget and Appropriation Ordinance will be approved at a special meeting on April 3rd. The Tax Levy Ordinance will be approved at the regular April board meeting. The Attorney also mentioned that everyone should receive information from the County Clerk about filing their ethics statements. The Trustees will need to approve the Ordinance transferring funds and review the Executive Session minutes at the regular April 17, 2024, Board meeting.

The regular meeting of the Decennial Committee on Efficiency of the Northwest Mosquito Abatement District was rescheduled to April 3rd, 2024.

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Director James Thennisch presented the District Operations report.

Trustees discussed termination of the current agreement with DDCA Architect and Direct Steel LLC for the construction of the Wheeling facility.

Trustee Nowak made a motion to terminate a current agreement with DDCA Architect and Direct Steel LLC for the construction of the Wheeling facility Trustee Niewairdowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Director Thennisch presented an agreement from W.B. Olson and 845 Design Group for the building project and design. The estimated total budget for the project is $6,300,000.00.

Trustee Nowak made a motion to contract W.B. Olson and 845 Design Group for the design and construction of the Wheeling facility, Trustee Niewairdowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Director Thennisch presented the 2024/2025 District roster for Trustees review and approval.

The District presented an employment offer and was accepted by James Downing for the Field Supervisor GIS position.

Director Thennisch presented the Engagement Letter from ATA, chartered for the 2023-2024 fiscal year. The Audit fee increased 5.25%.

Trustee Russell Nowak made a motion to accept the Engagement Letter from ATA for annual audit and Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Trustees discussed upcoming general insurance renewal for 2024/2025. It was mentioned that the broker is currently in the process of gathering competitive proposals for evaluation.

Director Thennisch presented the Field Operations Report. The District currently has 17 seasonal employees. However, the District is still actively searching for an additional 34 employees. The seasonal employment period is scheduled to begin on May 1st.

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Mr. Thennisch presented the Internal Services Report. Off-season vehicle equipment maintenance is ongoing.

The Bartlett facility has been connected to electrical service by ComEd. Internal Services are finalizing office and garage equipment setup for full opening on May 1, 2024.

The District purchased 192 cases of Altosid XR briquets.

There being no further business to come before the Board a motion was made by Trustee Russel Nowak to adjourn and seconded by Trustee Dale Niewiardowski, the motion passed unanimously at 7.24p.m.

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President

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Secretary