

January 17, 2024

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

January 17, 2024

The regular meeting of the Board of Trustees of the Northwest Mosquito Abatement District was held at 6:30 pm Wednesday, January 17, 2024, at 1500 Hicks Rd Suite 100, Rolling Meadows IL 60008.

There being a presence of a quorum, Daniel R. Ansani, President called the meeting to order.

Trustees present: Daniel R. Ansani, President; Dale Niewiardowski, Vice President/Secretary; Russell Nowak, Treasurer.

Trustees absent: None.

Also, present: Carolyn Strahammer, Attorney; James Thennisch, Director; Patrick Irwin, Assistant Director; Ewa Migacz, Office Manager.

The minutes of the December 2023 meeting were read. Trustee Russell Nowak made a motion to accept the December 20th, 2023, minutes and Trustee, Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Treasurer's Report for December 2023 was presented, and all checks were approved for payment. Trustee Dale Niewiardowski made a motion to accept the report as read and Trustee Russel Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Attorney Strahammer updated the Trustees that the Amended Tentative Budget (2023-2024) and Tentative Budget (2024-2025) must be adopted at the February Board meeting. The Attorney also presented the NWMAD schedule for 2024 Budget meetings.

Carolyn Strahammer updated the Board on the trustee reappointment process. Attorney Strahammer informed the Board that Cook County Assessor Office is not available yet for the Property Tax Exemption Affidavit.

Patrick Irwin, the Assistant Director, delivered a comprehensive Entomology report to the Board. Dr. Irwin shared the District's commitment to environmental stewardship by announcing their participation in the upcoming Earth Day celebration hosted by the

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Wheeling Park District on April 21, 2024. The District reserved attendance at the Schaumburg Farmer's market. Patrick Irwin has also been invited to present at the AMCA annual meeting from March 4th to 8th, 2024, highlighting his expertise and the District's dedication to advancing entomological research.

Director James Thennisch presented the District operations report.

The District is actively searching for candidates for field supervisor.

Director Thennisch presented the health insurance renewal proposal. The BCBS discontinued grandfather plan. Director presented broker proposals for renewal. After discussion, the Board of Trustees decided that the District will continue with BCBS plan quoted with a 0.9% decrease in premium compared to last year's rate.

Trustee Russell Nowak made a motion to approve BCBS renewal plan, Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The IMRF employer contribution rate for 2024 changed from 6.87% to 6.94%.

Competitive bids for the Wheeling building project were opened at the District location on December 20th, 2023, and January 4th (electrical only). The additional opening bid is scheduled for January 22nd, 2024, due to low response to the original request. The Trustees discussed the project. The Trustees were concerned about the low interest and high bids received that triggered an increase in the construction cost.

The Director requested the Board's approval to assign the office manager the role of authorized agent for the IRS.

Trustee Dale Niewiardowski made a motion to authorize the Office Manager to act as authorized agent for the IRS. Trustee Russell Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Director Thennisch presented the Field Operations Report informing the Board of pending recruitment and license renewals for the 2024 season.

Mr. Thennisch presented the Internal Services Report. Off season vehicle equipment maintenance is ongoing.

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The Bartlett facility is awaiting final electrical approval by the unincorporated Cook County Hanover Township inspector. Comed will install the upgraded meter.

At 6:57 pm Trustee Russell Nowak made a motion to adjourn into Executive Session pursuant to 5 ILCS 120/2(c)(2). Trustee Dale Niewiardowski seconded the motion and it passed unanimously.

The Board reconvened the regular Board meeting at 7:08 pm.

Trustee Russell Nowak made a motion to approve the revisions to the employee manual, which includes a change to the vacation schedule based on the years worked. Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Budget committee discussed an amended Budget for the 2023-2024 fiscal year and the Budget for the 2024-2025 fiscal year with a possible 4.9% increase due to escalating costs and Capital improvements.

There being no further business to come before the Board a motion was made by Trustee Russel Nowak to adjourn and seconded by Trustee Dale Niewiardowski, the motion passed unanimously at 7.24p.m.

President

Secretary