MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
(847) 537-2306 # 229
April 17, 2024

The regular meeting of the Board of Trustees of the Northwest Mosquito Abatement District was held at 6:30 pm Wednesday, April 17, 2024, at 1500 Hicks Rd Suite 100, Rolling Meadows IL 60008.

There being a presence of a quorum, Daniel R. Ansani, President called the meeting to order.

Trustees present: Daniel R. Ansani, President; Dale Niewiardowski, Vice President / Secretary; Russell Nowak, Treasurer (by telephone conference call).

Trustee Absent: None

Also, present: James Thennisch, Director; Carolyn Strahammer, Attorney; Patrick Irwin, Assistant Director; Ewa Migacz, Office Manager; Jordan Bradish representing Bradish Associates, LLC.

Jordan Bradish, of Bradish Associates LLC, introduced his local insurance brokerage firm. During the meeting, Mr. Bradish had the opportunity to present a comprehensive proposal for the renewal of District general insurance. The Trustees deliberated the proposals put forth.

The minutes of the March 20, 2024, meeting were read. Trustee Russell Nowak made a motion to accept the minutes as read and Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The minutes of the April 3, 2024, special meeting were read. Trustee Dale Niewiardowski made a motion to accept the minutes as read and Trustee Russell Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Treasurer’s Report for March 2024 was presented, and all checks were approved for payment. Russell Nowak made a motion to accept the

report as read and Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Attorney Carolyn Strahammer presented a comprehensive overview of the criteria outlined in the Decennial committee report. She recommended postponing the implementation of the Tax Levy Ordinance until August 2024, coinciding with the filing of the Truth in Taxation Law Certificate of compliance. During the update, Ms. Strahammer informed the Board of Trustees about the reappointment process with the County Clerk office. The attorney reminded the Trustees that the upcoming board meeting, originally scheduled for June 19th, falls on a federal holiday and must be rescheduled to the next available time. The Trustees agreed to shift the meeting to the following week, June 26th, maintaining the same time slot.

Trustee Russell Nowak made a motion to postpone adoption of the Tax Levy Ordinance for the period of May 1, 2024 through and including April 30, 2025 as proposed by the District’s Attorney, Carolyn D Strahammer PC, and Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

The Trustees deliberated on the Ordinance Transferring funds and made revisions to the Capital Improvement Schedule; taking into account the necessary adjustments for the Wheeling Building.

A motion was made by Trustee Russell Nowak to pass the following Ordinance Transferring Funds and seconded by Trustee Dale Niewiardowski.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

ORDINANCE

WHEREAS, the Northwest Mosquito Abatement District has depleted the financial resources in certain funds (as hereinafter designated); and

WHEREAS, due to financial commitments, additional monies are needed in the depleted funds; and

WHEREAS, the District has sufficient financial resources available in certain other separate funds (as hereinafter designated) to meet the financial needs of the depleted funds; and

WHEREAS, in accordance with 65 ILCS 5/8-2-7, the District is desirous of transferring monies from certain funds to the depleted funds.

NOW, THEREFORE, be it Resolved, in accordance with 65 ILCS 5/8-2-7. as follows:

Five Thousand Dollars ($5,000.00) is transferred from Account 6202 to Account 6209

Ten Thousand Dollars ($10,000.00) is transferred from Account 6204 to Account 6205

Five Thousand Seven Hundred Dollars ($5,700.00) is transferred from Account 6210-8404 to Account 6212-8406.

Seven Thousand Dollars ($7,000.00) is transferred from Account 6220 to Account 6219

Thirty-Five Thousand Dollars ($35,000.00) is transferred from Account 8401 to Account 9601

Twenty-Five Thousand Dollars ($25,000.00) is transferred from Account 8401 to Account 6700.

Four Thousand Dollars ($4,000.00) is transferred from Account 8501-8502 to Account 8505

A motion was made by Trustee Russell Nowak to pass the Capital Improvement Schedule with adjustments for the Wheeling Building and increase of the Capital Improvement fund accordingly. It was seconded by Trustee Dale Niewiardowski.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

At 7:13 pm Trustee Russell Nowak made a motion to adjourn into Executive Session pursuant to 5 ILCS 120/2(c)(2). Trustee Dale Niewiardowski seconded the motion and it passed unanimously.

The Board reconvened the regular Board meeting at 7:19 pm.

Trustee Russell Nowak moved that the written Executive Session minutes of October 18, 2023, January 17, 2024, and February 21, 2024, should be affirmed as substantially correct and that there is no need to review the recordings of said minutes. Trustee Dale Niewiardowski seconded the motion.

The Secretary called the roll and all ayes had been cast for approval

of the motion and thereby declared the motion carried.

Trustee Dale Niewiardowski moved that the Executive Session minutes of October 18, 2023, January 17, 2024, and February 21, 2024, need to remain confidential, and all prior unreleased minutes should remain confidential and therefore not made public. Trustee Russell Nowak seconded the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Assistant Director Patrick Irwin delivered the Entomology Report. The Entomologist is actively seeking additional locations to set up a NJ light trap and gravid trap to enhance data collection efforts. All the remaining mosquito traps are scheduled to become operational during the initial week of May. The District will set up a booth at the Wheeling Park District’s Earth Day celebration on Sunday, April 21st. District staff members will be present to address any inquiries from the public and actively encourage seasonal employment opportunities within the District. Dr. Irwin is collaborating with two professors from Harper Community College on a project focused on mapping and surveillance of larval mosquito habitats in the Deer Grove East Forest Preserve District. With the assistance of the Field Operation Supervisor, the Entomologist discovered larvae in the ditches last week, all of which were classified as nuisance mosquitoes. The Assistant Director discussed SB3342.

Director James Thennisch introduced the District's general insurance renewal following a proposal from Bradish Associates, LLC. The Trustees deliberated the proposal and decided not to renew the contract with the previous insurance broker.

Trustee Russell Nowak moved to approve the 2024/2025 Bradish Associates, LLC proposal subject to insurance review and additional conditions.It was seconded by Trustee Dale Niewiardowski.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Director Thennisch then presented the finalized Collective Bargaining Agreement for approval by the Trustees and the President's signature.

Trustee Dale Niewiardowski proposed to accept the union contract, with Trustee Russell Nowak seconding the motion.

The Secretary called the roll and all ayes had been cast for approval of the motion and thereby declared the motion carried.

Director Thennisch proceeded to present the Financial Report, which included the Annual Audit Schedule for the fiscal year ending 4/30/2024 conducted by ATA. The District continued to work with Lauterbach & Amen LLP for Actuarial Valuation.

The Director provided an update on Field Operations, including the current seasonal hiring status with 27 confirmed seasonal employees.

One of the open full-time positions was filled, with James Downing being hired on 4/01/24 as a Field Supervisor.

Director James Thennisch presented the Internal Services report-included information on gasoline purchases for Wheeling and Altosid delivery from Clarke Environmental. Vehicle maintenance has been completed.

There being no further business to come before the Board a motion was made by Russel Nowak to adjourn and seconded by Dale Niewiardowski; the motion passed unanimously at 7.35 p.m.

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President

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Vice President /Secretary